

**Park City School District  
December 15, 2015  
Regular Session 4:00 PM**

**Members present**

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

**Staff Present:**

Todd Hauber, and Lorie Pearce

**Call to Order**

Board President Knauer called the meeting to order at 4:0 PM. Todd Hauber led the pledge of allegiance.

Consent Calendar

**Member Eihausen made a motion to approve the Consent Calendar as read.**

**Member Garrison seconded the motion. Motion passed unanimously.**

- A. Closed Minutes of November 17 and December 1, 2015
- B. Regular Session Minutes of November 17, 2015
- C. Special Regular Session Minutes of December 1, 2015
- D. Account Payable Registers of November 16, December 1 and December 8, 2015
- E. November Revenue and Expenditures
- F. Adoption of Audit Report
- G. Personnel

**Recommendations to Hire**

**LICENSED**

| <u>Name</u>      | <u>Location</u> | <u>Position</u>     | <u>FTE</u> |
|------------------|-----------------|---------------------|------------|
| Katharine McGinn | EHMS            | LA/English Teacher  | Full-time  |
| Amy Vanover      | MPES            | Special Ed. Teacher | Full-time  |

**CLASSIFIED**

| <u>Name</u>     | <u>Location</u>     | <u>Position</u>              | <u>FTE</u> |
|-----------------|---------------------|------------------------------|------------|
| Zachary Hall    | Aquatics            | Supervisor                   | Part-time  |
| Matt Hicks      | District            | Network Admin.               | Full-time  |
| Angie Nelson    | District            | Accountant                   | Full-time  |
| Eric Esquivel   | PCHS/PCLC &<br>TMJH | Inst. Asst. II<br>Translator | Part-time  |
| Tiffanie Barton | Transportation      | Bus Driver                   | Part-time  |

**Monthly Reports**

PCEA- Renee Pinkney and Sam Thompson introduced the teacher feature for the month of December. Two educators were recognized by PCEA which were Allison Vallejo and Shelly Pierce. Allison is a counselor at Trailside Elementary School and Shelly is a resource teacher.

PCEA Celebrates:

Every Student Succeeds Act passed

Reading Endorsement Changes

Board Policy Changes (Policy 2030) Policy seems vague and PCEA does have some concerns about the revisions to this policy. Thanked members of the Board for meeting with them to discuss this policy.

Governor Herbert's educational funding proposal

Professional Time Task Force- Last meeting will be in January and they will release the updated language following that meeting.

Student Council - Aliza Folau- The week has been determined Pre finals week of Q2. There seems to be a lot of tension at the school regarding standardized testing. She is hearing that there will be a student movement in January.

### Superintendent Report

Todd Hauber, acting Superintendent presented his report to the Board.

Principal, David Gomez, recognized Manuel Clayton as the Teacher of the Month for Parley's Park Elementary. Ryan McLaughlin was the sponsor of the month.

Principal, David Gomez, recognized Jobana Gertz as the Classified Employee of the Month for Parley's Park. Squatters is the sponsor of the month for this recognition.

Governors budget was presented last week and one of the highlights is an increase of 4.75 increase in the WPU. There is an estimated \$560 million coming in as revenue, so there is room for this support for education. Most of this is coming from income tax. There is also \$91 million for enrollment growth, many assume that this is automatic, but is not, it has to be prioritized. Governor Herbert is also supporting early interventions for students including Pre School and at risk.

Every Student Succeed Act (ESSA) ESSA – testing did not go away with this, but the frequency did. States will be responsible for turning around failing schools. There is a lot more to the bill, these are just the highlights.

### Report

#### **PPES-Professional Learning Communities Update**

Principal Dave Gomez presented the Professional Learning Community Update (PLC) for Parley's Park Elementary. PPES shared vision for student learning is using the PLC model as a vehicle to teach the English Language Arts standards through English Language Arts and Integrated Literacy Unit Maps to increase proficiency for all students.

PLC's include:

- Climate and Collaboration/Shared decision making
- Create a master calendar/specialist rotation
- School wide Tier II intervention and enrichment (P30)
- Whole child evidence (arts, music, dance, Friday extra rotations, behavior)

Principal Gomez thanked PCEF for the Beverly Sorenson grant that provides dance and art as part of the specialist block. This gives them an extra 45 minutes on Friday to PD, teacher's work on modules and kids using the time for the whole child purposes.

## **Park City Education Foundation Assessment Report**

Mindy Halsey and Sara Hutchinson were before the Board to present their 2014-2015 assessments. Mindy highlighted several aspects of the report including one major change shifting some of the long standing programs to a new category and call them Signature Grants. Most of these are district programs, including Elementary visual arts, Author in Residency, PCCAPS, Afterschool and Preschool.

### Discussion

#### **Board Engagement Initiative**

Operations - Revisit Hogan report (Rory and Sean)

Rory Murphy and Sean Morgan were before the Board to discuss the status of TMJH. Sean reported that this is like the bottom line of where we started with the Master Planning process. We did a pretty heavy analysis of that building, bringing in Hogan to do the evaluation. They looked at the building as to underperformance of the systems structure, mechanical, electrical and plumbing. The summary was that most of those are drastically underperforming. To upgrade these systems, would be upward of \$16 million, and this is only a baseline. To Sean it seems that it was a no brainer to take a 35-year-old building in a 50-year-old life cycle and dump \$16-\$18 million into a building that is more than two thirds into its life doesn't economically make a lot of sense.

Rory said that they had had two studies on this building ranging in \$20-\$25M to fix the issues. The Hogan study pointed out the systemic functions of the building. It did not get into the circulation, etc. The thing that concerns him is that the building does not function well. Twice there have been renovations and the Board has discussed demolition in the past. We could throw a band-aid at this, and you have been spending \$600,000 a year, but from now one it will be \$1-\$2M per year to keep it going. Can you make that building work, yes, is it indicative of a first class school, no it is not. There are a lot of functional problems with that building.

Board Member Eihausen asked the opinion of Rory and Sean for maintaining the building for the 16-17 school year. Both agreed that the district is looking at two to three years of maintaining that building before a new one can be built.

Sean said from a construction aspect, there is no option. It does not make financial sense to put duck tape on an old shoe, for the same amount of money; you can build a building to today's standards.

Board Member Knauer asked what the minimum amount that we would need to be spend to maintain the building for two to three years? Rory and Sean could not answer that question. Rory said it would be at least \$1M plus. Air and water quality are also an issue. Some of these problems have been present since the building was first constructed.

#### **Bond Analysis**

Todd Hauber reported that Lighthouse Research had received the contract to prepare a bond survey and they are testing the survey now with anticipation for it to be run this week.

#### **Strategic Plan**

Member Kaplan was asked to have the Strategic Plan Committee prepare and present a purpose statement for the committee. Going live this week with a Strategic Plan website to get the information out for public view ad comment.

### **Community Relations - January Date for Retreat**

Todd Hauber explored retreat dates with the Board. Two dates discussed were, Tuesday, January 26 or Tuesday, February 2. It was the consensus of the Board; they would plan for February 2. The logistics of this meeting will be forthcoming.

### **Plan and timeline for What Counts**

Need to identify the facilitators so that dates can be set. The role of the Board in this process is simply as observers. The Board had discussed having Dr. Deford as a facilitator, but she is out of the country for the range of dates that the Board is considering. The Board has talked about covering her travel expenses should she want to come in for the proposed dates. Inviting the Dean of Faculty Development from University of Utah, Wendy Hobson-Rohrer is also an option for a facilitator. The other option is Collette Herrick founder of the insight shift organization. Depending on the scope of the work, this would be a \$6,000-\$8,000 expense. Member Eihausen said that the dollar amount needs to be considered but not a driving factor. Facilitation background should be considered. Member Garrison is asking each Board Member to provide her with 20-40 names of individuals that may participate in What Counts by December 29. The target date for mailing invitations is January 8.

Member Ehlers asked how this would be funded if we the Board needs to pay for a facilitator. Todd expressed that this is a priority and would need to be done, so he would have to go through the budget and move money as necessary.

### **Board Governance - List for open items in Handbook**

Nancy and JJ are reviewing the handbook, and she is hopeful to bring more information to the January meeting for review.

### **Communications Specialist**

Todd gave a brief update on the Communications Specialist position that is currently open. The job posting is due to close on January 4, 2016. To date, there are four applicants who have responded to the advertisement. Applications will be reviewed and then a committee will be formed and Dr. Conley will interview the top two candidates. The goal is to have someone on board by February 1.

### **Travel Requests**

#### **Tennis Travel Request**

PCHS Tennis Coach, Tamarin Espinoza, is requesting permission to travel to St. George, UT on March 17-19, 2016 with 25 students to compete in a state tournament.

#### **Band Travel Request**

Scott Tanner, Bret Hughes, Chris Taylor and Mary Morgan are requesting permission to travel to San Diego, CA on March 31-April 5, 2016 with 100 students to participate in the Heritage Festival.

### **Budget Report**

Business Administrator, Todd Hauber, presented the current budget information to the Board. Member Garrison is asking about grants that have been funded through PCEF that are salary costs. Todd said we would need to see what happens through the upcoming grants.

### Decision

### **Board Meeting Schedule 2015-2016**

The Board reviewed the remaining Board meeting dates, and made the necessary adjustments adding February 2 as a Retreat.

Policies for Discussion

**Policy 4005 Purchasing Procedures**

This policy was brought before the Board for discussion and possible revision.

**Policy 10060 Student Conduct on School Buses**

This policy was brought before the Board for discussion and possible revision.

Policies for Adoption

Policy 2030 Board Policy Development

**Member Eihausen made a motion to adopt Policy 2030 Board Policy Development. Member Ehlers seconded the motion. Motion passed unanimously.**

Policy 7065 FMLA

**Member Ehlers made a motion to adopt**

**Policy 2005 Board of Education Power and Duties. Member Eihausen seconded the motion. Motion passed unanimously.**

Policy 7070 Non FMLA Leave for Maternity and Paternity

**Member Eihausen made a motion to post adopt Policy 7070 Non FMLA Leave for Maternity and Paternity. Member Ehlers seconded the motion. Motion passed unanimously.**

Policy 9027 Child Nutrition Policies and Procedures

**Member Eihausen made a motion to adopt Policy 9027 Child Nutrition Policies and Procedures. Member Ehlers seconded the motion. Motion passed unanimously.**

Policy 10115 Administration of Medication

**Member Eihausen made a motion to adopt Policy 10115 Administration of Medication. Member Ehlers seconded the motion. Motion passed unanimously.**

Other Business Items

The Board continues to get a backwash of messaging from Summit Community Power Works that need to be clarified and our willingness to participate in the Georgetown Energy prize. Asking that this be put on a future agenda so it can be made clear what the Board's position is.

Member Knauer attended a City Council meeting last week, and they were having a study session with the Latino population. Nora Buchanan and Bob Edmiston attended the meeting as well and they provided to the city with a list of five items that they would like the cities help with and obviously some of those involve the school. Nora and Bob will arrange the same type of meeting next month for the group to talk about some of the issues.

Member Eihausen has received training information from the Utah Association School Community Councils. The fourth annual training conference is scheduled on Thursday, January 13 from 3:45-8:00 at Lehi High School, 180 North 500 East.

**Adjourn**

**Member Ehlers made a motion to adjourn to Closed Session on January 12, 2016 at 8:30 a.m. for the purpose of discussing personnel. Member Garrison seconded the motion. Roll call vote: Motion passed unanimously.**

Meeting adjourned at 7:05 pm

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Tania Knauer, President

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JJ Ehlers, Member

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Philip Kaplan, Member

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Nancy Garrison, Member

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Julie Eihausen, Member

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Todd Hauber, Business Administrator

Unapproved Minutes